

PLASKETT GALLERY ARTIST INFORMATION

The following information about the venue will hopefully assist you in preparing your submission or exhibition.

- There are five areas suitable for exhibiting artwork, all of which are five feet from the picture rail to within one foot of the coffee ledge.
 - WALL 1 8 ft.
 - WALL 2 14 ft.
 - WALL 2a 10 ft. (same wall as #2 but separated)
 - WALL 3 24 ft
 - WALL 4 12 ft.

All sizes are approximate. The gallery will comfortably hold between 20 or 25, 20"x24" pieces.

We prefer to take down show and hang the new show on the same day. This seems to work best for the theatre and gallery staff. We realize, however, that if you are from out of town this may not be the best for you. We are therefore willing to make special arrangements if it is found to be necessary.

We will require an artist statement about the artwork that is to be exhibited. We also require high resolution jpegs of your artwork that can be used on our newsletters, emails and website, media releases, etc. This information will be used to promote the exhibition in the various media. This should be submitted at least six (3) months in advance of your exhibition or as soon as possible. One month previous to the mounting of the exhibit we will require a list of the artwork to be shown. The list is to include artist name, title of artwork, medium, and sale prices. This will enable us to prepare labels for the walls.

Viewing of exhibits is limited to noon to six Tuesday through Saturday and when the Massey Theatre is open for a production.

The date of an opening, if desired, will be determined through conversation with Massey staff. The times for all openings scheduled in the Plaskett Gallery is 5:00 p.m. to 9:00 p.m. Massey Theatre will provide a host to deal with the facilities and open our concession. If an opening falls on a night when a performance is taking place, please note that the Massey Theatre operates a concession within the Plaskett Gallery and under no circumstances will the concession be closed. This means theatre goers will also be present.

If a reception is planned and alcohol service is desired, Artists must have a Serving it Right Certificate and Special Occasions License. Details on food and beverages must be discussed in advance with Massey Theatre staff.

Massey Theatre does have general insurance coverage but it is non-specific in terms of gallery contents. We do not have the ability to cover exhibiting art shows as each exhibit has a different appraisal value, of which we are not aware and can't verify.